Creating a Gmail Account

**Step 1.** Open Chrome. Type [**gmail.com**](mailto:gmail.com) in the address bar. Press the Enter key on your keyboard.

**Step 2.** Click on the button that says   
“**Create Account**.”

 A screenshot of a Google sign-in window is displayed. A field for entering an email or phone number is given. Below this is a forget email button. An arrow mark points at the "Create button" at the bottom left corner of the window. It is clicked and highlighted. 


**Step 3.** Fill in the form.

In the screenshot, a signup form appears. There are five fields available for entering the first name, last name, user name, password, and confirm password. An arrow mark points at the two password fields. The eye icon beside the password field is disabled and circled. The next button at the bottom right corner of the form is highlighted. 


1. Use a strong **password**.
2. Type the password 2 times.
3. Click on the **eye icon** to see your password.
4. Click the **Next** button.

**Step 4.** Enter your **phone number** to verify. your account. Click on the **Next** button.

A signup form titled, Verify your phone number, has a field for entering the phone number. It is highlighted. The next button, at the bottom right corner of the form, is also highlighted. 


**Step 5.** Get your text message from

Google. Type your **6-digit code** into the box. Click on the **Verify** button.

**In the signup form titled, Verify your phone number, a verification code is entered in the field to complete the account verification. The code is highlighted, and the verify button at the bottom right corner of the form is clicked. 
**

**Step 6**. Fill out the personal information.

This is to help you if you forget your username or your password.

**Step 5.** Fill in your **Date of Birth** and   
your **Gender**. Click the **Next** button.

A Google form appears to enter personal information, like phone number, recovery email address option, birthday, and gender. An arrow points at the birthday and gender options. The next button at the bottom right corner of the form is clicked. 


**Step 6.** Agree to Google’s information. Click the

**I Agree** button.

A Google form appears to enter personal information, like phone number, recovery email address option, birthday, and gender. An arrow points at the birthday and gender options. The next button at the bottom right corner of the form is clicked. 


You created your account! Your username is Your\_username@gmail.com You are signed in.

Your **profile icon** is the circle with the Y.

A screenshot of a Google Account window is displayed. created your account! Your username and You are signed in. Your profile icon is the circle with the Y.


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